



Education and Training

GARRAN PRIMARY SCHOOL

Gilmore Crescent Garran 2605
Phone: (02) 6205 5844 Fax: (02) 6205 5842
Email: info@garranps.act.edu.au
Principal: Jenny Priest



Garran Primary Enrolment Policy and Student Selection 2014

Rationale: To inform consideration of in-area and out-of-area enrolment applications.

The goal of the school's enrolment policy and procedures is to maintain the school's three distinct learning programs:

- Learning Support Unit (LSU)
(follow the link for further information)
http://www.det.act.gov.au/school_education/disability_education
- Mainstream Learning Programs; and
- Accelerated Learning Program (ALP) – not applicable to students in Kindergarten (for further information, refer to *How it works: ALP*)

Priority Enrolment Sequence. Please note: the suburb of **Phillip** north of Hindmarsh Drive and the area in **O'Malley** bounded by Yamba Drive, Ngunnawal Drive, Tyagarah Street, Culgoa Circuit, Callemonda Rise and parts of Akame Circuit are shared zone with Mawson Primary School. Families living within this shared zone wishing to enrol their children at Garran Primary School (GPS) may be directed to Mawson Primary School if capacity is reached in specific cohorts. (Please refer to map on last page for details)

Students will be admitted in the following priority order:-

Priority 1

- 1.1 Students residing within GPS Priority Enrolment Area (PEA) and students who receive a Directorate placement into GPS's LSU
- 1.2 Students residing within the shared zone and have a sibling already attending GPS
- 1.3 Students residing within the shared zone with no other sibling attending GPS
- 1.4 Students who are not residing within GPS PPA who have a sibling enrolled and attending the school

Priority 2

Out-of-area students who are residents of the ACT whose learning needs would be met through placement into the ALP. An offer of enrolment would only be made if:

- class places are available at the appropriate year level
- a student's evaluation indicates the student's high level suitability for the program (see *ALP - How it Works* including evaluation practice).

Priority 3

Out-of-area students residing within the ACT whose learning needs would be met through mainstream placement. An offer of enrolment would only be made if:

- class places are available at the appropriate year level.

Priority 4

- Students residing outside the ACT and have a sibling(s) attending GPS and if class places are available in any specific program.

Priority 5

- Students residing outside the ACT if class places are available in any specific program.

Administration of the Garran Enrolment Policy and Student Selection

- a. An application for enrolment may be **submitted** for the current year or the next school year. Applications remain active for one year from the date of submission and are stored at the school pending appropriate vacancy.
- b. Students residing within the PPA will always be guaranteed a place at the school (subject to conditions for the shared zones as outlined in Priority 1 above).

Timeline for Student Enrolments into Kindergarten

1. The selection process commences in Week 8, Term 3 each year, which is the closing date for out-of-area applications into Kindergarten for the following year.
2. The panel makes its decision following the criteria as stated.
3. Round 1 offers are made from Priority 1 to fill places (subject to conditions for the shared zones as outlined in Priority 1 above) by Friday, Week 10, Term 3.
4. Selection panel considers requests and compiles a waiting list from Priority 3.
5. Round 2 offers are made from the top of the waiting list. These are sent by Friday, Week 3, Term 4.
6. Selection panel considers requests and compiles a waiting list from Priority 4.
7. Round 3 offers are made from the top of this waiting list. These are sent by Friday, Week 5, Term 4.
8. The waiting list remains active throughout the following school year.

Timeline for Student Enrolments into mainstream Year 1 – 6

1. The selection process commences in Week 8, Term 3 for the following year.
2. The panel makes its decision following the criteria as stated.
3. Round 1 offers are made from Priority 1 to fill available places (subject to conditions for the shared zones as outlined in Priority 1 above) by Friday, Week 10, Term 3.
4. Selection panel considers requests and compiles a waiting list from Priority 3.
5. Round 2 offers are made from the top of the waiting list. These are sent by Friday, Week 3, Term 4.
6. Selection panel considers requests and compiles a waiting list from Priority 4.
7. Round 3 offers are made from the top of this waiting list. These are sent by Friday, Week 5, Term 4.

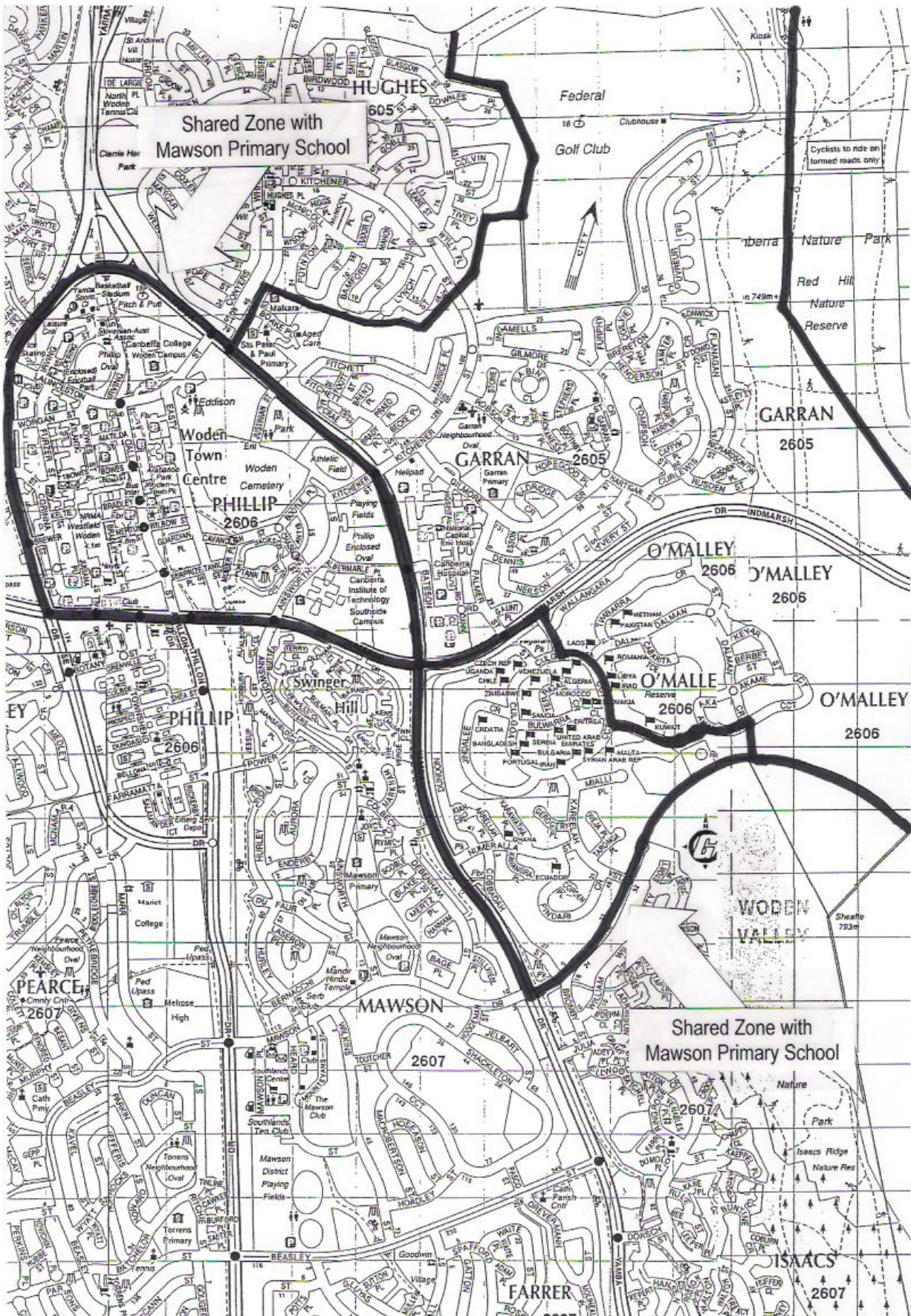
8. The waiting list remains active throughout the following school year.

Selection of students for ALP programs

- a. The acceptance of enrolment into the ALP program is informed by a student's suitability as described within the school's *How it Works: ALP* document which is available from the school and the school's website.
- b. A timeline for ALP applications and notifications is available on the school's website and is outlined below.
- c. A multi-dimensional student suitability process is used to determine ALP suitability for each applicant, including the use of specific standardised age-appropriate testing.
- d. The ALP panel, consisting of the Deputy Principal (ALP Team Leader), executive teachers and ALP teachers, will make their recommendations for student placement.
- e. The final decision on placement into the ALP program will be made by the Principal
- f. Requests for an administrative review of an ALP placement decision can be made via the Principal who will forward a written request for review to the school's Network Leader.

Timeline for Student Enrolments into ALP Year 1 – 6

1. The selection process involves:
 - Staff information session on identifying students for the ALP held in Week 6, Term 3
 - Parent information session on the ALP and the nomination of children held in Week 7, Term 3
 - Nominations close at the end of Week 10, Term 3
2. Assessment of students to take place between Weeks 1- 4 Term 4.
3. ALP Panel meets to discuss applicants and to make recommendations to the Principal.
4. Admission of students into the ALP is determined by the Principal, after consultation with the selection panel:
 - **First Offer:** Priority will always be given to students who demonstrate suitability and are Priority 1.
 - **Second Offer:** If places are available, offers will be made to students who demonstrate suitability and are Priority 2.
 - **Third Offer:** If places are available, offers will be made to students who demonstrate suitability and are Priority 3 or Priority 4.
5. The selection panel compiles a waiting list of candidates deemed suitable from Priorities 2, 3 and 4 but are not offered a place. The waiting list remains active throughout the following school year.



Shared Zone with
Mawson Primary School

Shared Zone with
Mawson Primary School

Cyclists to ride on
formed roads only

Shearfe
79.2m